



Job title:	BOM Engineer
Department:	Production Engineering
Responsible to:	Head of Production Engineering
Salary:	Competitive
Hours:	40 hours per week
Type:	Temp (4-8 Months) to Perm Opportunity

About the Company

Our mission is to transform the way people live in cities. With over 16 million possible combinations of gears, colours, handlebars and accessories, we make more than just a bicycle, and we are more than just a bicycle company. We continue to make the Brompton in West London, where we started in 1975, but our product has travelled far - we now export 80% of our bicycles to 45 countries. In the past 2 years we have invested in a new purpose-built production facility, transformed our digital architecture, opened new flagship stores and had our biggest product launch in company history and we're not stopping there. To change urban living, we need passionate, innovative and talented people that want to challenge the status quo and make an impact.

We have set out a strategic plan to build a world class omni channel customer experience, where we empower our customers to engage with us seamlessly in any format they choose, in stores or digitally. We're building the technical foundations to a global ecosystem that will bring us closer to our customers and allow us to serve them in ways they expect, but to also delight them.

The Role

Brompton are currently embarking on an ERP implementation project and require an experienced Bill of Material (BOM) specialist to gather, setup and refine the BOM data in preparation of go live. The main responsibility of the role will be to understand, create, update and maintain the item masters and multi-level BOMs (Bill of Materials) with a high degree of accuracy in the new ERP system. This role requires an understanding of Made-to-Order manufacturing organisation, and an understanding of how requirements are gathered and communicated from Design, to Engineering, to Sales and Operations. This is a temp to perm opportunity as the right candidate will show the importance and value of this function to have a permanent setup in the company.

Key Responsibilities

- Understand quickly the current state of play of the item master records and sets a plan of action to meet the requirements of the implementation project.
- Creates new and updates existing items to constructs multi-level BOMs for new products and semi-finished products as well as maintain Items, BOMs and product changes for Engineering.
- Interprets and validates specifications used to create new Items, BOMs and Product Changes for materials; audits for accuracy; performs all conversions necessary to translate the specification into the ERP BOM; and also examines the specifications themselves for accuracy.
- Is responsible to understand the product specification (drawing) and challenge anything that seems incorrect or inconsistent.
- Assists in development and implementation of tools, processes, and procedures that will be used by the BOM to ensure accurate BOMs and Routings.
- Understands cost impact of changing BOMs and Items as well as impact on production orders, inventory values, and variances.
- Actively engages in cross functional communication to ensure accuracy and timely creation and maintenance of BOMs and Items.

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- Analyzes all BOM and routing change requests to ensure that each level of the multi-level BOM is changed in accordance with the requested change and ensures that the change request is necessary.
 - Facilitates any discussions that are required to resolve issues relating to BOM and Item creation and maintenance.
 - Leads teams/group related to BOM accuracy activities.

The Person

The successful candidate in this role will be extremely detail orientated and experienced in engineering or manufacturing industry. They will generate and provide specialist and administrative services and must be able to seek ways of perfect data, raising standards, reducing errors and overcoming omissions.

The ideal candidate will be non-confrontational when handling or involved in conflict situations; they will adopt a rational, factual and systematic approach in order to achieve agreed and acceptable standards and timescales. The successful candidate will be keen to create a culture of continuous improvement, consider problems as a challenge and be disciplined in ascertaining the root cause, developing and implementing practical solutions.

As the role will involve a variety of activities in which emphasis is placed upon achieving results through a logical manner, the ideal candidate will be systematic, precise, shrewd, inquisitive, mobile, active and keen to get things done quickly and accurately. Quality, organization and self-control will be also important factors to be successful in the role.

Essential Experience

- 1-3 years' experience in the creation and management of complex Items, BOMs, Engineering Change Notices (ECNs) and Master Data Management within a manufacturing context.
- 1-3 years' experience working with ERP software, ideally working knowledge of Infor CSI/Syteline.

Essential Skills

- Must have meticulous attention to quality and detail.
- Strong interpersonal skills, while being assertive in a team environment
- Proactive and methodical approach to work.
- Able to work independently and ensure tasks are completed with little supervision
- Able to work under stress and meet tight deadlines
- Highly proficient in MS Excel

The ideal candidate will come from a diverse background, bringing with them a wealth of knowledge in MDM in a manufacturing organisation.

Job Profile

Brompton utilises Personal Profile Analysis and Psychometric Assessments during the recruitment process to identify the behavior requirements and working styles of our job functions. Below outlines the 4 basic characteristics generally displayed in the working environment. This job profile will allow all candidates to decide if they fit the profile for the role.

Compliance (High C)

- Diplomacy and compliance with policy and procedures
- Strict standards of quality and accuracy
- Methodical, systematic and precise approach will be to be successful in the role

Dominance (High D)

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- Ability to solve problem and implement appropriate remedial measures
 - Assertive but not aggressive style is beneficial to be successful in the role
 - Ability to set tough goals could be important at times
 - React quickly to change is beneficial

Influence (Low I)

- Successful candidates will tend to be reserved and logical, concentrating more easily on factual and analytical tasks rather than people focused responsibilities
- The role calls for candidates who adopt a logical and reflective approach
- Cautious and carefully considered decision making and day-to-day operational commitments will be beneficial traits to be successful in the role

Steadiness (Low S)

- Being mobile and impatient for results will be advantageous
- Alertness and flexibility when attending tasks and assignments is key to the role
- The role is suited for someone who is generally fault-finding and discontent with the status-quo

How to Apply

If you feel that you fit within the Brompton team spirit and you can bring talent, innovation and enthusiasm to our workforce then please email your CV and covering letter to the People team, at recruitment@brompton.co.uk . In the subject, please specify the role you are applying for. You are encouraged to submit when ready and not wait until the deadline. Please specify your salary expectations.

You should be advised that any applications submitted without a covering letter and CV will not be considered for the role.

Applicants must have the right to work in the United Kingdom.

The Company reserves the right to vary or amend the duties and responsibilities of the post holder at any time according to the needs of the Company's business. The statements contained in this job description reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences of relief, to equalize peak work periods or otherwise to balance the workload.